

**Bylaws
of
KLEIN COLLINS HIGH SCHOOL FOOTBALL BOOSTER CLUB**

**Article One
Name and Location**

Section 1. Name. The name of this organization shall be **KLEIN COLLINS HIGH SCHOOL FOOTBALL BOOSTER CLUB**

Section 2. Location. All meetings of the Directors may be held at such places within the Klein Independent School District as the Directors may designate.

**Article Two
Purposes and Structure**

Section 1. Purposes. This corporation is organized exclusively for charitable, literary, and educational purposes as defined in Section 501(c)(3) of the Internal Revenue Code. The purposes of the Corporation include raising funds and purchasing personal property and services to be used by students and faculty at **KLEIN COLLINS HIGH SCHOOL**; providing volunteers for educational and/or extracurricular activities that will contribute to the public education of the community; engaging in other charitable, civic, or educational activities that will contribute to the public education of the community; and exercising other powers conferred by the laws of Texas on nonprofit corporations.

This Corporation shall be self-governing, self-supporting, non-commercial, non-sectarian, nonprofit and nonpartisan, and shall seek neither to direct the administrative activities of the Klein Independent School District nor to control its policies.

No part of the net earnings of the Corporation shall inure to the benefit of any director or the Corporation, officer of the Corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes); and no director, officer or any private individual shall be entitled to share in the distribution of any of the corporate assets on the dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

The Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended, or by an organization, contributions to which are deductible under 170(c)(2) of the Internal Revenue Code and Regulations as they now exist or as they may hereafter be amended.

The Corporation shall observe the following regulations: Klein Independent School District Booster Club Guidelines, University Interscholastic League Booster Club Guidelines, and all local, state and federal laws which apply to nonprofit organizations.

Upon dissolution of the Corporation or the winding up of its affairs, the assets of the Corporation shall be distributed exclusively to charitable organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may be amended.

The Corporation is organized pursuant to the Texas Nonprofit Corporation Act and does not contemplate pecuniary gain or profit and is organized for nonprofit purposes which are consistent with the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may be hereafter amended.

Article Three **Membership**

Section 1. **Membership**. Membership in this organization is open to any person who is a parent, guardian, or adult relative of a child or children who participate in the **KLEIN COLLINS FOOTBALL** and who will uphold the policies of this organization and agree to its Bylaws. A maximum of one membership shall be granted to each family unit.

Section 2. **Qualification**. Eligible persons shall become members by paying the prescribed membership dues per family per school year. Upon payment of such dues, a member shall be considered in good standing and be entitled to any and all rights and privileges of membership.

Section 3. **Membership Drive**. An annual membership drive shall be conducted as early in the school year as possible, with additional members accepted at any time.

Section 4. **Dues**. Annual dues shall be assessed in such amounts as determined by a 2/3 majority of the members present at the organizational meeting for the upcoming year. Dues shall be payable at the beginning of each fiscal year.

Article Four **Directors**

Section 1. **Qualification**. Any member in good standing is eligible to serve on the Board of Directors.

Section 2. **Powers**. The Board shall be the governing body of the organization and shall manage, control, and direct the affairs and property of the organization.

Section 3. **Compensation**. No Director shall receive compensation for any service he or she may render to the organization. Board members may be reimbursed for actual expenses incurred in the performance of their duties.

Section 4. **Officers**. Officers shall be elected at the last general business meeting at the end of each season and will take office immediately. The nominating committee will name a slate of officers and the floor will also be open for nominations. The officers will be elected by simple majority of the membership present. Vacancies of offices of unexpired terms shall be

filled by appointment by a majority of the remaining officers. The officers and their respective duties are as follows:

- a. The President shall:
 1. Preside at all meetings of the Directors;
 2. Coordinate the work of the Directors and/or committees in order that the objectives may be promoted;
 3. Coordinate the work so that the necessary reports are timely made to the appropriate State and Federal agencies;
 4. Co-sign checks along with Treasurer;
 5. Perform such other duties as deemed necessary by the Directors.

- b. The Vice President shall:
 1. Assume the duties of the President in the event of the President's inability to serve or resignation;
 2. Chair membership and banquet committees;
 3. Perform such other duties as deemed necessary by the Directors.

- c. The Secretary shall:
 1. Record the minutes of all meetings of the Directors, and furnish a copy of such minutes to the President within one (1) week following the meeting;
 2. Coordinate all correspondence relating to the Corporation;
 3. Maintain a roll of all members of the organization;
 4. Publish all notices of meetings or other matters, as required by the provisions in these Bylaws;
 5. Perform such other duties as deemed necessary by the Directors.

- d. The Treasurer shall:
 1. Be the financial officer of the Corporation;
 2. Prepare the budget and provide financial reports as requested;
 3. Receive all monies of the Corporation and deposit said monies in a bank designated by the Directors of the Corporation;
 4. Keep an accurate record of receipts and expenditures;
 5. Pay out funds with proper vouchers in accordance with the approved budget and co-sign checks with President;
 6. Perform such other duties as deemed necessary by the Directors.

Section 5. Term. Each elected officer shall serve a term of one (1) year or until a successor has been duly elected or appointed.

Section 6. Meetings. ~~The Board of Directors shall provide for by resolution the time and place for the holding of at least one annual meeting of the Board, and of the additional regular meetings of the Board, without other notice than such resolution.~~

Section 7. Notice. Notice of any special meeting of the Board of Directors shall be given at least two days previously thereto by oral or written notice delivered personally or sent by mail or facsimile to each Director at his or her business address. Any Director may waive notice of

Vice President shall chair the committee and name its members as needed, including the head coach.

Section 3. Fund Raising Committee. Responsible for developing and managing fund raising projects. The President will chair the committee and name its members as needed, including the head coach.

Section 4. Membership Committee. Distribute membership information and coordinate membership drive. The Vice President shall chair the committee and name its members as needed.

Article Seven
Amendments

Section 1. Amendments to Bylaws. These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a majority of the Directors, provided that such alterations, amendments, or proposed substitute Bylaws have been read or distributed to all Directors present at the previous regular meeting or such action may be made at a special meeting held at least ten days after the regular meeting at which the reading or distribution was made.

Section 2. Amendments to the Articles of Incorporation. The Directors shall adopt a resolution setting forth any proposed amendment to the Articles of Incorporation, which, if approved by a majority of the Directors, shall be again submitted for a vote at the next regular meeting of the Directors.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting secretary of the **KLEIN COLLINS FOOTBALL BOOSTER CLUB** and that these Bylaws constitute the corporation's Bylaws. The Bylaws were duly adopted at a meeting of the board of directors held on _____ 2003.

Dated: _____

Secretary of the Corporation